



SWINTON SENIOR ACADEMY COVID-19 RISK ASSESSMENT –Revised 1st March 2022

Premises: Swinton Senior Academy

Work Activity: 1st March 2022

Assessor(s): R.Scutt/M. Arthur/ C. Arthur/ G. Shore/ Principal

Review date: Daily by Principals; Weekly by Estates/HR/ACET SLT

On the 21st February, the Prime Minister set out the next phase of the Government’s COVID-19 response. COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children and young people’s education remains. ‘Schools COVID-19 Operational Guidance’ was revised on 24th February, which advises a risk assessment is required as a ‘living document’ which should be regularly reviewed and updated as the circumstances in schools and the public health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned.

1. Factors to consider	2. Who might be harmed?	3. Control measures at present	4. Further action required (if any)
CONTROL MEASURE 1 Follow Public Health advice on testing, self-isolation & managing confirmed cases of Covid-19			
Students and staff attending the academy are healthy and safe to do so.	Students & staff	<ul style="list-style-type: none"> • All children are expected to attend school to minimise, as far as possible, the longer-term impact of the pandemic on their education, well-being and wider development. The usual rules on academy attendance will apply as outlined in the attendance policy. • There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however students/staff displaying the main symptoms of COVID-19 or who have a positive test result, the public health advice is to stay at home and avoid contact with other people. • The main symptoms are: <ol style="list-style-type: none"> 1. a high temperature 2. a new, continuous cough 3. a loss or change to their sense of smell or taste. • Students/Staff do not need to self-isolate if someone they live with has symptoms or tests positive for Covid-19. • The Principal has the right to refuse entry to child if they have a confirmed or suspected case of COVID-19 and will be putting other students/staff at risk of possible infection. • NHS contact tracing has now ceased. • People previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV) and high or higher-risk are not being advised to shield again. Children and young people who were previously identified as being in one of these groups are advised to 	<p>https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak</p> <p>See guidance www.gov.uk/guidance/coronavirus-covid-19-getting-tested</p> <p>https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p>



		continue to follow national guidance.	
Child displaying Covid-19 symptoms awaiting collection.	Students & staff	<ul style="list-style-type: none">• PPE (a disposable medical grade facemask, wipe-able face shield, disposable apron, disposable vinyl gloves) should be worn by the member of staff caring for the child. Staff to alleviate any worries/fears a child may have about staff wearing PPE.	https://www.gov.uk/government/collections/coronavirus-covid-19-personal-protective-equipment-ppe
Child with positive case	Students	<ul style="list-style-type: none">• Children and young people with COVID-19 should not attend their education setting while they are infectious. They should take an LFD test from 5 days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day. If both these tests results are negative, they should return to their educational setting if they normally attend one, as long as they feel well enough to do so and do not have a temperature.	https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts

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Access to COVID-19 testing	Students & staff	<ul style="list-style-type: none"> • Anyone can get a LFD test if they are displaying symptoms. • Staff displaying symptoms or otherwise need to take a LFD test. • Principals to provide emergency test kit if parent/carers are unable to obtain a testing kit for a child displaying symptoms. • Principal to ensure staff/parents/carers inform them immediately of the results of a test. • Principal to arrange daily submissions and inform Estates Team if the number of COVID cases reaches 5% of school pan. They will then support with contacting the Local Health Protection Team. • Staff/students who have two consecutive negative tests can return to the academy providing they feel well. 	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak Contacts: PHE health protection teams - GOV.UK https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/what-your-test-result-means/
Staff travel to work.	Students & staff	<ul style="list-style-type: none"> • Where public transport is an essential use, staff advised to wear a face covering. 	Coronavirus (COVID-19): safer travel guidance for passengers - GOV.UK
Student/staff have recently travelled outside of the UK.	Students & staff	<ul style="list-style-type: none"> • Any students or staff who have recently travelled outside of the UK should check the most recent update of the red/amber/green list rules to find out what they need to do when they arrive back in England. 	Check the red, amber, green list rules

CONTROL MEASURE 2
Ensure Good Hygiene for Everyone

Academy environment to be clean and hygienic.	Students & staff	<ul style="list-style-type: none"> • Students to be reminded daily about the importance of good hand hygiene – especially washing hands for at least 20 seconds. • Children who have difficulty cleaning their hands independently to be identified and receive additional support, including students identified with complex SEND. • Students encouraged to use tissues or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it'). • Teachers to encourage children to learn and practise hand washing routines (linked to COVID-19 guidance) through games and songs. • Signage for visual prompts and reminders in student toilet areas. • Teachers/Staff to use and share resources on e-bug and PHE to educate students about hygiene and safety during the pandemic linked to learning within the wider curriculum. • Staff are not permitted to bring in their own personal cleaning products. 	<ul style="list-style-type: none"> • All staff to follow the 'COVID-19: Cleaning of Non-Healthcare Settings' guidance • Principal/ premises manager to inform their academy Estates Lead when hand washing products are running low. • Soap dispensers and hand towels within toilet areas are fully stocked at the start of each day. Cleaner to regularly check stocks throughout the day. • www.e-bug.eu/ • https://campaignresources.phe.gov.uk/schools • Safe working in education, childcare and children's social care - GOV.UK
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CONTROL MEASURE 3			
Maintain Appropriate Cleaning Regimes			
Appropriate cleaning regime maintained.	Students & staff	<ul style="list-style-type: none"> • Appropriate cleaning regime in place which ensures all frequently touched surfaces are cleaned twice daily. • Any absence of cleaning staff to be reported to the Estates Manager and cover arranged to ensure the daily cleaning regime is maintained. 	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak
CONTROL MEASURE 4			
Keep Occupied Spaces Well-Ventilated			
All areas are well-ventilated.	Students & staff	<ul style="list-style-type: none"> • Ensure windows are open in the classroom during the day to aid good ventilation. • Staff should ensure outdoor weather conditions are considered when deciding how many/ how wide to open windows in order that conditions within classroom environments are reasonable to work in. 	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak
Social Distancing			
	Students/staff/visitors	<ul style="list-style-type: none"> • Students/Staff are no longer required to maintain social distancing. • All activities including assemblies/visits can be reintroduced. • Visitors are allowed on site and inside the premises without wearing face coverings. 	
Personal Protective Equipment			



<p>Close physical/intimate contact is required between student/staff where student is displaying symptoms.</p>		<ul style="list-style-type: none"> • Staff fully adhere to hand and respiratory hygiene protocols. • PPE required - disposable gloves, disposable apron, sessional surgical facemask (include eye protection if student is coughing or sneezing) to be worn. • 'Donning and doffing' according to standard protocols (see Public Health England guidance) – staff will follow this guidance. • Disposing of clinical waste appropriately. Should any waste be from an individual suspected of having COVID-19 symptoms inform the Estates Team immediately and; <ol style="list-style-type: none"> 1) Put the waste in a plastic rubbish bag which should be tied when full. 2) The plastic bag should then be placed in a second bag and tied. 3) It should be put in a suitable and secure place and marked for storage until the individual's test results are known. <p>Waste will be stored safely and kept away from children. Waste should not be put in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.</p> <p>-If the individual tests negative, this can be put in with the normal waste.</p> <p>-If the individual tests positive, then store it for at least 72 hours and put in with normal waste.</p> <p>If storage of waste for 72 hours is not possible, premises staff should liaise with the Estates Team for further guidance relating to arranging a collection for Category B infectious waste.</p> 	<p>See guidance at</p> <ul style="list-style-type: none"> • 'Guide to Donning and Doffing Standard PPE' to be shared with all staff using PPE. • Anyone who is symptomatic should not be in a childcare or school setting. However if required to undertake intimate care with a child or young person then category 3 PPE will apply e.g. If a child requires intimate care when administering first aid as a result of serious injury. If that child were coughing or spitting, this should include eye protection.
<p>Caretakers and cleaners undertaking cleaning duties.</p>	<p>Students & staff</p>	<ul style="list-style-type: none"> • Government guidance will be followed in relation to cleaning and disposal of PPE. • If there is a confirmed case of COVID-19 and there is a risk the individual has left a splash of bodily fluids, cleaning staff to follow government guidance. 	<ul style="list-style-type: none"> • Mask/visor not required if someone with COVID-19 has passed through if there is no risk of splash of bodily fluids. Area can be cleaned immediately if there is no risk of bodily fluids having been splashed <p>See guidance at</p> <ul style="list-style-type: none"> • https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings • 'COVID-19: Cleaning of Non-Healthcare Settings' guidance



Adequate provision & storage of PPE.	Students & staff	<ul style="list-style-type: none"> • Principals will liaise with the Estates Team in order to organise provision of PPE. • PPE to be stored with First Aid equipment. The Principal should take responsibility for a weekly stock-take. • Single-use face masks to be disposed of after each use. • Safety goggles to be disinfected after each use. • Aprons/gloves to be disposed of with medical waste. 	
Curriculum Activities			
Academy fully compliant with health & safety considerations, including student/student: adult ratios.		<ul style="list-style-type: none"> • High rates of COVID-19 may cause difficulties with the availability of staff. The priority is to keep the academy open and children and young people continuing face-to-face education. Where workforce issues arise, the principal will use existing teaching, temporary and support staff more flexibly where required to ensure the academy remains open, whilst ensuring that appropriate support remains in place for students with SEND. • Where staff absence levels and lack of available supply cover compromise the health and safety of students/students/staff, the principal may take the decision to close the academy to a class/year group, providing education through remote learning. This will be as a last resort and in consultation with the CEO. 	
Educational visits	Students & Staff	<ul style="list-style-type: none"> • All events to be re-introduced. 	
Pastoral support for students and staff on return to school / setting regarding bereavement / loss / trauma and impact of the new normal.	Students & staff	<ul style="list-style-type: none"> • Academy leaders to ensure all staff and students understand that some measures remain in place to protect them. • Academy leaders to ensure staff and students are aware of the additional mental health support available to them. 	https://www.gov.uk/government/news/extra-mental-health-support-for-students-and-teachers
Remote Learning	Students & staff	<ul style="list-style-type: none"> • Remote learning will be provided for students who are isolating and students deemed well enough to learn who have tested positive for COVID-19. • Students without access to an IT device at home will be able to loan a device for the duration of their isolation period. • Where staff absence levels and lack of available supply cover compromises the health and safety of students/students/staff, the Principal may take the decision to close the academy to a class/year group, providing education through remote learning. This will be as a last resort and in consultation with the CEO. 	https://www.gov.uk/guidance/get-help-with-technology-for-remote-education



After-school club activities	Students & staff	<ul style="list-style-type: none"> After-school clubs will be re-introduced. 	https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak
Other Considerations			
Food for celebrations	Students & staff	<ul style="list-style-type: none"> Parents/carers may provide celebratory treats for their child's class to share for special occasions providing the food is shop bought and in a pre-sealed package with all food ingredients and allergens clearly labelled. 	
Provision for students in receipt of FSM.	Students	<ul style="list-style-type: none"> Any isolating students who are entitled to FSM will be able to access lunch grab-bags. Parents/Carers to contact the academy office staff to arrange this. 	

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